

## RENTAL RULES & NOTES

1. Smoking is NOT allowed. Renter will be liable for all professional cleaning costs.
2. Pets are NOT allowed. Cause for immediate eviction and renter will be liable for all professional cleaning costs.
3. NO Firearms or Fireworks are permitted at any time.
4. Guests should not create excessive noise at a level that disturbs neighbors. Please keep noise at a minimal after 11pm and before 8am.
5. There are some yard games on deck in container and in basement closet marked Outdoor Equipment. Extra folding outdoor chairs are also in closet. Guest are welcome to use, please put them back before you depart.
6. Keep the property and all furnishings in good order. We would prefer renters not move furniture, but if you do, please put it back to its original location.
7. Only use appliances for their intended uses
8. Do not flush paper towels, diapers or feminine products down the toilets.
9. We provide dark colored hand towels and disposable towelettes for removing makeup. Please don't use the white towels for makeup removal.
10. Maple Manor provides linens, bath towels, hair dryers, liquid hand soap, dish soap, dishwasher detergent, laundry detergent, garbage bags and starter paper towels(2) & toilet paper(2 per). Please bring toiletries. We suggest you bring beach towels. We do not permit towels or linens to be taken from the units.
11. Extra Sleeping Pads & Blankets are in bedroom closet next to dining room.
12. Kitchen and Great room operate off a furnace with forced Heat/AC, Thermostat is on wall by roll top desk in Great room. Each bedroom has its own Thermostat & Electric fireplace for heat and window AC. Please be respectful of using when you have windows and doors open. Basement has its own thermostat for heat. Please turn heat to 50 degrees and turn off all AC units, when departing.
13. Internal Door Locks ~ Rooms that are locked are owner's private storage or additional bedrooms that may not be included based on your booking. House can sleep up to 22 to beds but is very time consuming/expensive to clean, so we keep some rooms locked and make available as needed/booked.
14. Housekeeping: There is no daily housekeeping service. Please clean all pots, pans, bake ware, utensils and electrical appliances and run dishwasher before departure. Please take or dispose of all food items in refrigerator and cabinets. Vacuum and additional cleaning supplies are in the closet in back hallway.

15. Garbage: Large trash and recycle containers are located outside the back door. Only put bagged garbage into containers. Please place all trash in containers before departure. We do recycle! **Garbage day is Tuesday at 8am**, please put containers at end of driveway on left side. Please pull the containers back after pick-up.
16. Grill: Please keep at least 10 feet away from house. Please clean after each use. A 2<sup>nd</sup> Propane is located under the deck, please let us know if 1<sup>st</sup> propane tank needs refilled.
17. Firepit: Please do not throw any garbage into Firepit. Use only the firewood provided, located along side tree line in fenced in cage. You can use paper, cardboard or fire starters (available at Ace Hardware) to start fire. Please don't throw any flammable product into fire. Please use the chairs & tables in the fenced in area for firepit. Please return the chairs when before departing.
18. Damage: Renter is responsible for missing or damaged items.
19. Lost & Found Policy: Owner is not responsible for any lost items but if you believe you may have left something behind, please contact us immediately. We will follow up with our cleaning providers.
20. Check In/Check Out: Check In is 5pm and Check Out is 10am. Very rarely are we able to make exceptions to these times because of the tight cleaning schedules, especially during Peak Season.
21. Property Entry: Enter from the back of house, using the door on concrete patio. **Entry Code** to property will be the last **4 Digits of booking cell #**. Hit the YALE Logo on key pad, then enter your code and check mark on bottom right. **The door self-locks after 5 minutes, so make sure all in your party know how to operate.**
22. Departure: Please make sure the property is left as you found it. Our Cleaning Service will handle the general cleaning. Turn off lights, TV's and Appliances. Please return the Heat/AC to setting upon arrival. Please close & lock all Doors & Windows.

<https://www.maplemanorrental.com>

Call or email with questions!

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Thanks & Enjoy your Vacation!

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